



Candidate Handbook

Welcome to the iTEP Exam

Guidelines

- There is no break in the test
- If you need a toilet or water break, this should be taken before the test. You are not allowed to leave the room during the test as this will use up your time.-
- The test will take 80-90 minutes to complete.

Components of iTEP

- Reading – 20 minutes/2 parts
- Listening – 20 minutes/3 parts
- Grammar– 10 minutes/1 part
- Writing – 25 minutes/2 parts
- Speaking – 5 minutes/2 parts

Stationery

Every candidate should have a pencil and a blank paper to make notes if required

Technical Requirements

- **Internet**
 - Broadband Internet connection:
 - Download speed – 750 kbps minimum
 - Upload speed – 250 kbps minimum
- **Hardware**
 - Laptop only
 - Operating System: Windows 7 or newer or Mac OS X
 - CPU: 700 MHz Pentium II-class processor or newer

- Memory: 512 MB minimum
- Video – Monitor and standard VGA card, capable of 800 x 600 resolution or greater, and able to display a minimum of 256 colors (16 bit color or better is recommended).
- Sound Card – 16-bit sound card
- Headset and microphone, keyboard, mouse, and webcam

Troubleshooting

1) I am in the middle of taking my exam and the power goes out. What do I do? If you experience any power outages, or your computer shuts down, you can restart your computer, go to the start page link (above), and launch the test again. The test will resume in the section you were just taking.

2) My system becomes unresponsive and the application freezes. What can I do? Restart the computer, go to the start page link (above), and try again.

3) I can't hear anything. What is the problem? Make sure your headphones are plugged in and the volume is turned up.

4) If these actions do not fix your problems, please contact us at itepsupport@csn.edu.pk

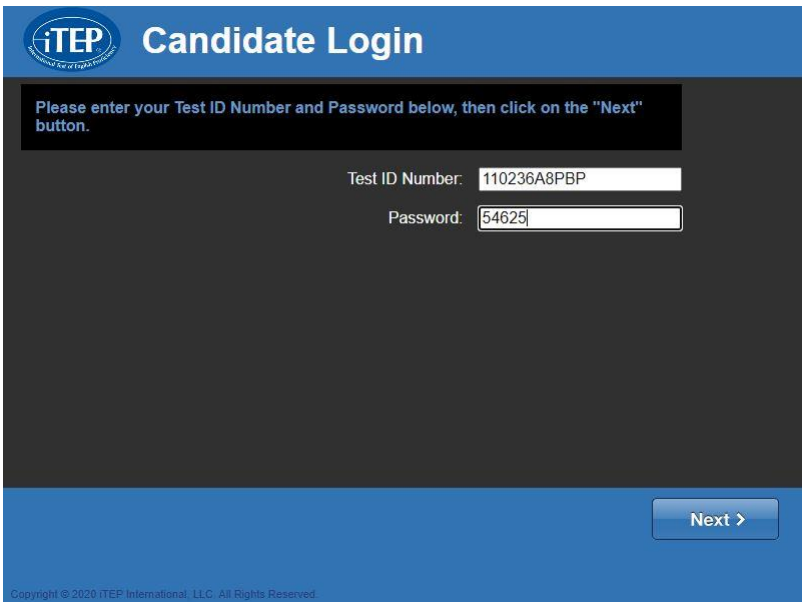
How to Start

Website Link:

https://www.besexam.com/itep_proctor

Note: Make sure not to open any other application/website as iTEP will not allow you to take the exam.

To Start the Test: Enter the test ID number and password provided to you over the email.



The image shows a screenshot of the iTEP Candidate Login page. At the top left is the iTEP logo, which includes the text 'International Test of English Proficiency'. To the right of the logo is the title 'Candidate Login'. Below the title is a dark grey instruction box: 'Please enter your Test ID Number and Password below, then click on the "Next" button.' Underneath this box are two input fields: 'Test ID Number:' with the value '110236A8PBP' and 'Password:' with the value '54625'. At the bottom right of the form is a blue button labeled 'Next >'. At the very bottom of the page, there is a small copyright notice: 'Copyright © 2020 iTEP International, LLC. All Rights Reserved.'

Registration: Enter the required details in below fields.

*Government ID Number= **CNIC #**

*Issued By= **Government of Pakistan**


*Type of Identification= **CNIC**

iTEP **Registration**
iTEP Promo Business-Plus

*** = Required Information (scroll down to see all items)**

- Government Issued ID Card (Example: Passport, Driver's License, Student ID Card)

Add an image using your:
 Computer Web Cam



Last (Family or Surname) Name:
First Name:
Middle Name (Optional):
Date of Birth: Month Day Year
E-mail Address:
Phone Number:
Gender: Male Female
School Level (if used):
Have you ever taken the iTEP Test? Yes No
Are you applying to a school? Yes No
Where will you take the test?

Country of Residence:
Nationality:
Government ID Number:
Issued By:
Type of Identification:
Native Language:
Highest Level of Education Attained: Please Select One
Field of Study: Please Select One

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iTEP **Registration**
iTEP Promo Business-Plus

*** = Required Information (scroll down to see all items)**

- Have you ever taken the iTEP Test? Yes No
- Are you applying to a school? Yes No

Where will you take the test? Pakistan
Region: Punjab
Test Center: Select Test Center

Please read the following terms and conditions for taking this test:

- Test-takers are not permitted to take the same iTEP test more than two times within a 30-day period.
- Candidate's government-issued photo ID is required and will be verified before beginning the test.
- The iTEP Administrator will verify that all information provided on the Registration Form is identical to the Candidate's official ID document(s).

Note: Webcam will be used to save images during this test. Do not cover webcam during test.

- I pledge on my honor that I will not give or receive any unauthorized assistance on this test. I am also aware that the penalty for cheating is severe and may include disqualification from any program.

Type "I Agree" into the text box: I Agree

By checking this box, I agree to the above terms and conditions.

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Press Yes for Camera.

iTEP Technical Checklist

Directions: Watch the progress. Answer questions when needed.

Web Browser: Chrome 86 **Good**

Internet Connection Speed: 889 **Good**

Audio Player: MP3 **Good**

Voice Recorder: Browser **Good**

Camera: Does the test require a camera?
 Yes No

Next >

Note: test without camera shots will not be accepted.

Keep an EYE on your time:

iTEP Grammar - Part 1
iTEP Promo Business-Plus

Select the answer that **CORRECTLY** completes the sentence. Help

The board decided on a candidate, though several people felt that _____ the applicants would have been a better option.

- another of
- the other of
- other one of
- another one

1/25 QUESTION 09:37 TIME LEFT < Back Next >

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Warning

Malpractice

Do not indulge in any of the following:

- Cheating
- Using mobile phones during the exam
- **Plagiarism**
- Misuse of exam material

Consequences of Malpractice

- A fine
- In some cases, termination from employment
- Disqualification of candidates from the test.
- Banning a candidate from reappearing for the same exam for up to five years.
- Informing other examining bodies of the details of the case and the action taken.
- Informing the police in serious cases involving theft, impersonation or the falsification of documents.

**GOOD
LUCK!**

The image features the words "GOOD" and "LUCK!" stacked vertically. "GOOD" is written in a bold, red, bubbly font with a black outline. "LUCK!" is written in a bold, cyan, bubbly font with a black outline. The exclamation point is yellow and has a simple smiley face drawn on it. The entire graphic has a soft grey drop shadow.